



Jefferson County Health Department

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2022 - 2024

Jefferson County Board of Health Minutes

July 6, 2022

Zoom meeting or Room 205 at Jefferson County Courthouse

Board Members

Steve Nass; Meg Turville-Heitz; Samantha LaMuro, R.T.; Jessica Coburn, RN, PhD; Don Williams, M.D.

1. **Call to Order:** Meeting was called to order by Wehmeier at 1:00 p.m.
2. **Roll Call (establish a quorum):**
Board of Health Members Present: Steve Nass; Meg Turville-Heitz; Samantha LaMuro, R.T.; Jessica Coburn, RN, PhD(via Zoom); Don Williams, M.D. Quorum established.
Quorum established per Wehmeier.
Others Present: Elizabeth Chilsen, Interim Director; Mary Bender, Public Health Program Manager; Michele Schmidt, Recorder; Samroz Jakvani, Epidemiologist (via Zoom); Ben Wehmeier, County Administrator.
Guests: Supervisor Anita Martin; Johanna Shinnars, Intern Corporation Counsel.
3. **Certification of Compliance with the Open Meetings Law:** Wehmeier certified compliance with the Open Meetings Law.
4. **Review of the July 6th, 2022 Agenda:** No changes to the Agenda requested.
5. **Elections of Board Officers – Chair and Vice Chair:** Motion by Williams/Nass to appoint LaMuro as Chair. LaMuro accepted. Motion passed 4-0. Motion by Nass/LaMuro to appoint Turville-Heitz as Vice Chair. Turville-Heitz accepted. Motion passed 4-0.
6. **Public Comment:** None.
7. **Approval of Board of Health Minutes for February 23rd, 2022:** Motion by Williams/Nass to approve the minutes as written. Motion passed 5-0.
8. **Review of Health Department Organizational Orientation:** Chilsen gave a power point presentation outlining the frameworks used and organizational structure within the Health Department. Chilsen highlighted the various Health Department levels and indicated it is a goal for the Jefferson County Health Department to go from a level II to a level III. Chilsen stated that the Health Department's Strategic Plan is finished and will be discussed at next Board of Health Meeting. Chilsen discussed the 140 Review and indicated additional information regarding its timing should be coming up next year.
9. **Questions and Answers of Health Department Annual Report 2021:** Chilsen requested feed back regarding the Annual Report. Chilsen highlighted several items in the Annual Report. Williams would like the Health Department to send a congratulations letter, or something like, to the Watertown Regional Medical Center and Fort Atkinson Hospitals regarding the higher average of breastfeeding in Jefferson County compared to the State of Wisconsin and the work they completed to get there. Wehmeier discussed the donation policy.
10. **Future Agenda Items:** None.
11. **Adjourn:** Motion by Turville-Heitz/Williams to adjourn meeting at 2:52 p.m. Motion passed 5-0.

Next Scheduled Meetings: Wednesday – July 20, 2022 10:30 a.m. – 12 p.m. (Joint Committee Meeting)
July 20, 2022 1:00 p.m. – 3:00 p.m. (Board of Health Meeting)

Minutes prepared by: Michele Schmidt, Accountant II, Jefferson County Health Department and reviewed by Elizabeth Chilsen, Interim Director/Health Officer.